

**ROOSEVELT TOWNSHIP
BOARD MEETING
April 10, 2017**

1. The meeting was called to Order at 7:00 pm by Chairman Chris Hewitt. Board members present: Chris Hewitt, Rick Hennes, & Ann Stafford.

The Flag Pledge was given.

2. Chris made a motion to approve the Agenda, 2nd by Ann, all approved, motion carried.
3. Chris made a motion to approve the Liquor License for JR Junction and for Holy Family Activity Center, 2nd by Ann, all approved, motion carried.
4. The Minutes of the March 13, 2017, Board meeting were read by the Clerk. Motion by Chris, 2nd by Ann, to accept as corrected. All approved, motion carried.
5. The March Treasurer's report was read.
The balance as of March 31, 2017 was \$215,744.49.
Motion by Chris to approve, 2nd by Ann. All approved, motion carried.
6. Chris made the motion for Deerwood Bank to be the designated town depository and checking account and Security Bank for savings, 2nd by Ann; all approved, motion carried. Signatures and signing authority remain unchanged.
7. Chris moved to approve claims as listed; 2nd by Ann, all in favor, motion carried.
8. Road & Equipment Report:
Equipment: Tires are needed for the Mack truck.

Roads:

- The culverts have been cleared. Roads are good this year with no frost boils.
 - Chris Hewitt and Road Maintenance employee will conduct a Spring Road Inspection.
 - Rick will hire a contractor for sweeping the pavement on North Platte Lake Road.
 - Quotes will be requested for crack sealing on N. Platte Lake Rd and White Pine Rd.
 - Chris made a motion to contract with ID Sign Solutions for Job Estimate Option 3 in the amount of \$8675.78 to replace 60 poor rated signs on township roads; 2nd by Ann, all approved, motion carried.
 - Chris moved to call a special closed meeting to conduct the Maintenance Employee review on Monday, May 8 at 6:30 pm. Motion was 2nd by Ann, all approved, motion carried.
 - Rick will get cost options for a storage shed.
9. Chris moved to keep the Board Structure the same as the previous year:
Chair: Chris Hewitt, Vice-Chair: Ann Stafford, Co-Road Supervisors: Rick Hennes & Ann Stafford. Rick 2nd the motion, all approved, motion carried.

10. Chris moved to approve Resolution #2017-04-10A, POLICY FOR THE COMPENSATION OF TOWN OFFICERS, 2nd by Ann, all approved, motion carried.
11. Chris moved to approve Resolution #2017-04-10B, POLICY FOR REIMBURSEMENT OF TOWN OFFICERS, 2nd by Ann, all approved, motion carried.
12. Chris moved to approved the Authorizing Contracts for Interested Officers for work done outside of meetings at \$15 per hour, 2nd by Rick, all approved, motion carried.
13. The spending limits on Resolution #2007-01-08A for Officers and Employee were reviewed. The Maintenance Employee's spending limit will be changed to \$1000 and resolution will be voted on at the regular May Board Meeting.
14. Chris made a motion to keep the Election Judge pay at \$15 per hour, 2nd by Ann, all in favor, motion carried.
15. Chris made the motion to retain Couri & Ruppe PLLP as the Township Attorney, 2nd by Ann, all in favor, motion carried.
16. Chris moved to designate Fund amounts for the 2018 Levy:

General Fund	\$ 45,000
Road & Bridge Fund	125,300
Fire Protection Fund	15,000
New Equipment/Gravel Fund	30,800
Ad Valorem Fund	54,000
Tax Abatement Fund	<u>31,500</u>
	\$ 301,600

Motion was 2nd by Rick, all approved, motion carried.
17. Chris moved to keep date and time for regular Board Meetings at the 2nd Monday of the month at 7 pm, 2nd by Ann, all approved, motion carried.
18. Chris made a motion for posting locations to remain at the Town Hall, Bear Trax, Pine Center Tire, & Garrison Family Foods; and that the publishing continue with Brainerd Dispatch, Mille Lacs Messenger, & Morrison County Record, 2nd by Ann, all approved, motion carried.
19. Chris made a motion to contract with Pine Center First Responders for \$1500, 2nd by Ann, all approved, motion carried.
 Chris moved to contract with Crisis Line & Referral Services for \$500, 2nd by Rick, all approved, motion carried.
 Chris moved to donate \$100 to the CWC Historical Society, 2nd by Rick, all approved, motion carried.
 Chris moved to donate \$100 to Pierz Summer Youth Activities. Rick 2nd the motion, all in favor, motion carried.
 Chris moved to donate \$200 to the Crow Wing County Fair. Rick 2nd the motion, all in favor, motion carried.
20. Rick moved to keep the use of the Transfer Station as a call for appointment status, 2nd by Chris, all approved, motion carried. There was a discussion on changing the name of the Transfer Station to better describe the service.

21. Chris made the motion to approve Officer attendance at the CWCATO at Ideal Town Hall on April 24, 2nd by Ann, all approved, motion carried.

22. Open Forum:

- Shirley Weyer, Treasurer, & Bonnie Orton, Clerk, gave a report on the District 8 Bus trip to the Capital in St. Paul. Legislators gave short talks on current legislation, MAT staff spoke, and there was a tour of the newly remodeled Capital Building
- Chris gave a report of the Garrison Fire Protection meeting. There was a discussion of the budget numbers. The Fire Chief would like to attend township meetings and have more communications with the areas within their protection. The next meeting will be June 20th.
- A Resident had a question on taking down of trees. This is in Garrison Township area.
- A new laptop computer for the Treasurer was discussed. Chris moved to approve a purchase of new laptop computer, 2nd by Ann, all approved, motion carried.

23. Planning & Zoning information from Crow Wing County

- None

24. Newsletter report:

Will include information from April meeting and promotion of summer celebration

25. Other Information:

- Crow Wing County Association of Township Officers, Ideal Town Hall, April 24th at 7 pm
- CWC Historical Society Annual Dinner & Fundraiser, April 26, 2017

At 8:38 pm, Chris moved to adjourn, 2nd by Ann, all in favor, motion passed.
Meeting adjourned.

Bonnie Orton
Roosevelt Township Clerk

Approved _____
Chris Hewitt, Chairman