

**ROOSEVELT TOWNSHIP
BOARD MEETING
April 13, 2020**

Meeting was conducted online because of the Covid-19 pandemic

1. The meeting was called to Order at 7:00 pm by Chairman Chris Hewitt. All Board members present.
2. Chris led the Flag Pledge.
3. Breanna Cielinski, new Deputy Clerk, was introduced and welcomed.
4. Chris made a motion to approve the Agenda, 2nd by Rick, all approved, motion carried.
5. The Minutes of the March 9, 2020, Board meeting were read by the Clerk. Motion by Chris to approve as read, 2nd by Ann. All approved, motion carried.
6. The March Treasurer's report was read. Motion by Chris to approve, 2nd by Rick. All approved, motion carried.
 - Chris made the motion for Deerwood Bank to be the designated town depository and checking account, Security Bank for savings, and 4M Funds for CDs & MM Funds. Motion 2nd by Rick; all approved, motion carried.
 - Chris moved to add Breanna to check signing authority, 2nd by Ann, all approved, motion passed.
 - Discussion was held on the reinvesting of the 1-year CD which matures on May 15. Decision was tabled until the May 11 Board meeting.
7. Chris moved to approve claims as listed; 2nd by Rick, all in favor, motion carried.
8. **Road & Equipment Report:**
Equipment: No issues.
Roads:
 - A new culvert has been installed on Bellview.
 - A pipe has replaced a frozen culvert temporarily on Little Whitefish Drive.
 - A culvert has collapsed on Willow Drive.
 - Chris moved to rent a skid steer from Ed at \$50 per hour for landscaping around the new shed. Rick 2nd the motion, all approved, motion carried.
 - Rick and Ed will decide on a date for the Spring Road Review. Because of social distancing, Rick will follow in his vehicle. Chris will be available if Rick is unable.
 - The need for crack sealing on the paved roads will be decided at the Road Review.
 - A closed meeting for the Road Maintenance Employee Review will be Monday, April 20, 2020, online beginning at 7pm. Clerk will post the meeting.
 - Chris moved to adopt Ordinance #2020-01 Regulating Winter Parking on Town Roads, 2nd by Rick, all approved, motion carried.

9. Chris made a motion to approve the Liquor License for JR Junction, 2nd by Rick, all approved, motion carried.
10. Chris moved to keep the Board Structure the same as the previous year:
Chair: Chris Hewitt, Vice-Chair: Ann Stafford, Road Supervisor: Rick Hennes.
Ann 2nd the motion, all approved, motion carried.
11. Authorizing Contracts with Interested Officers:
 - Motion by Chris, 2nd by Rick for no changes to the current Authorizing Contracts for Interested Officers for work done outside of meetings at \$15 per hour. All approved, motion carried.
 - Motion by Chris, 2nd by Rick to accept Resolution #2020-04-13 Authorizing Contract with Interested Officer for Breanna Cielinski. All approved, motion carried.
12. Chris moved to make no changes to the spending limits on Resolution #2017-05-08 for Officers and Employee, 2nd by Ann, all approved, motion carried.
13. Chris moved to make no changes to Resolution #2017-04-10A, POLICY FOR THE COMPENSATION OF TOWN OFFICERS. Ann 2nd the motion, all approved, motion carried.
14. Chris moved to make no changes to Resolution #2017-04-10B, POLICY FOR REIMBURSEMENT OF TOWN OFFICERS, 2nd by Rick, all approved, motion carried.
Federal mileage rate for 2020 is \$.575.
15. Chris made a motion to keep the Election Judge pay at \$15 per hour, 2nd by Rick, all in favor, motion carried.
16. Chris made the motion to retain Couri & Ruppe, PLLP as the Township Attorney, 2nd by Ann, all in favor, motion carried.
17. Chris moved to designate Fund amounts for the 2021 Levy:

General Fund	\$ 64,500
Road & Bridge Fund	60,000
Fire Protection Fund	19,000
New Equipment/Gravel Fund	1,000
Ad Valorem Fund	48,750
Tax Abatement Fund	<u>36,750</u>
	\$ 230,000

Motion was 2nd by Rick, all approved, motion carried.
18. Chris moved to adopt the 2020 schedule for regular Board Meetings to remain the 2nd Monday of the month at 7 pm, 2nd by Ann, all approved, motion carried.
19. Chris made a motion for posting locations to remain at the Town Hall, Bear Trax, Pine Center Tire, & Garrison Family Foods; and that the publishing continue with Brainerd Dispatch, Mille Lacs Messenger, & Morrison County Record, 2nd by Ann, all approved, motion carried.

20. Contracts for Services and Donations:

- Chris made a motion to contract with Pine Center First Responders for \$2500, 2nd by Rick, all approved, motion carried.
- Chris moved to contract with Crisis Line & Referral Services for \$1000, 2nd by Rick, all approved, motion carried.
- Chris moved to donate \$100 to CWC Historical Society, 2nd by Ann, all in favor, motion carried.
- Chris moved to donate \$100 to Pierz Summer Youth Activities, 2nd by Ann, all in favor, motion carried.
- Chris moved to donate \$200 to the CWC Fair; 2nd by Rick, all approved, motion carried.
- Chris moved to donate \$1000 to the Mille Lacs Health System, 2nd by Rick, all approved, motion carried.

21. Chris moved to accept the Garrison Fire & Rescue 2021-2022 contract for \$15,216, 2nd by Rick, all approved, motion carried.

22. Training:

- Chris moved to authorize officers to attend online training seminars from MAT at \$25 each. Motion 2nd by Ann, all approved, motion carried.
- Chris moved to authorize Deputy Clerk to attend New Clerk training in May, 2nd by Ann, all approved, motion carried.

23. Open Forum:

- A card of thanks will be sent to Ron & Joyce Oclon for their donation of a new POW flag.
- Rick moved to authorize Ira Stafford to apply Weed & Feed to the lawn and to hire him for lawn service at \$54 per time. Chris 2nd the motion, Ann abstained, motion carried.

24. Other Information:

- Crow Wing County Association of Township Officers Spring Meeting, April 27th at 7 pm. CANCELED
- CTC has installed free WiFi at the Town Hall
- Cleaning at the Town Hall has been discontinued until further notice
- MAT Scholarships for High School Juniors applications due May 1
- A new outside bulletin board will be installed at the Town Hall

**At 8:20 pm, Chris moved to adjourn, 2nd by Rick-, all in favor, motion passed.
Meeting adjourned.**

Bonnie Orton
Roosevelt Township Clerk

Approved _____
Chris Hewitt, Chairman