

DRAFT

**ROOSEVELT TOWNSHIP
ANNUAL MEETING
March 10, 2020**

1. The meeting was called to Order at 8:30 pm by the Clerk.
2. Flag Pledge
3. Election Results:
Total of 13 voters
Supervisor – 3 year term
Chris Hewitt - 12 Votes
Gene Wheeler – 1 vote

Clerk – 2 year term
Bonnie Orton - 12 votes
4. Rick Hennes was nominated for Moderator. Nomination declined.
Mabel Kelby nominated Dick Kelby, 2nd by
Chris Hewitt. No other nominations. All in favor, nomination carried.
5. Bobbie Germanson moved to accept the Agenda as written, 2nd by Mabel Kelby. All in favor, motion passed.
6. Motion by Doug Gearhart to approve the Minutes of the 2019 Annual Meeting; 2nd by Emily Lanin. All in favor, motion passed.
7. The 2019 Treasurer’s Report was read by the Clerk, Bonnie Orton. Bobbie Germanson moved to accept the report as read, 2nd by Chris Hewitt, all approved, motion carried.
8. The Clerk read the Board of Audit Report. The Board verified the total receipts for 2019 were \$271,507.34 and total disbursements were \$239,390.30. Receipts and claims were randomly reviewed and verified by the three supervisors.
9. Rick Hennes, Road Supervisor, gave a summary Road Report. He complimented the Road Maintenance Employee for the good job he is doing. The equipment is holding up well and the roads are in good shape.
10. Levy Discussion:
Handouts of the budget for 2020 and 2021, and considerations for the 2021 Levy were reviewed and discussed.
Main points include:
 - Election expenses less in 2021.
 - Gravel crushing in 2021.
 - Funds set aside for paying on Bond Debt in 2022 to save interest if there is no unexpected emergency spending.

Levy Discussion:

The Board recommended that the 2021 Levy stay the same as 2020.

Operating Levy -	\$144,500
Bond Levy -	<u>85,500</u>
	<u>\$230,000</u>

11. **Bobbie Germanson made a motion to set the 2021 Levy amount at \$230,000; 2nd By Cheryl Gearhart. All in favor, motion carried.**
12. **Emily Lanin made a motion for the 2021 Annual Township Election hours to be 3pm to 8 pm, 2nd by Doug Gearhart. All in favor, motion passed.**
13. **Doug Gearhart made a motion for the location and time of 2021 Annual Township Meeting to be at the Town Hall, 22613 County Road 2, Brainerd, MN, following the election at 8:30 pm, 2nd by Mabel Kelby. All approved, motion passed.**
14. **Discussion for Donations and Contracts:**
 - **Bobbie Germanson made a motion to contract for services with the Pine Center 1st Responders for \$2000 with the provision that later they can present a need for more funds to the Town Board, 2nd by Rick Hennes, all in favor, motion carried.**
 - **Mabel Kelby made a motion to contract for services with the Crisis Line & Referral Service for \$1,000 with the provision that later they can present a need for more funds to the Town Board, 2nd by Ron Oclon, all in favor, motion carried.**
 - **Chris Hewitt made a motion to donate \$100 to the Crow Wing County Historical Society, 2nd by Emily Lanin, all in favor, motion carried.**
 - **Bobbie Germanson made a motion to donate \$200 to the CWC Fair Association, 2nd by Rick Hennes, all in favor, motion carried.**
 - **Chris Hewitt made a motion to donate \$100 to the Pierz Summer Youth Activities, 2nd by Bobbie Germanson, all in favor, motion carried.**
 - **Doug Gearhart moved not to donate to the CWC Drug Court, 2nd by Rick Hennes, all in favor, motion carried.**
 - **Bobbie Germanson moved not to donate to the CWC DUI Court, 2nd by Doug Gearhart, all in favor, motion carried.**
 - **Doug Gearhart moved to donate \$1000 to the Mille Lacs Health System, 2nd by Chris Hewitt, all in favor, motion carried.**
15. **Depositories of Town Funds:**
 - **Emily Lanin made a motion to keep as is the depository of Town Funds at Deerwood Bank of Garrison for checking, 2nd by Bobbie Germanson, all in favor, motion carried.**
 - **Bobbie Germanson made a motion to keep the savings account at Security State Bank of Garrison, 2nd by Chris Hewitt, all in favor, motion carried.**
 - **Bonnie Orton made a motion to continue the Money Market and CDs at the 4M Fund, 2nd by Chris Hewitt, all in favor, motion carried.**
16. **Posting & Publishing locations:**
 - **Rick Hennes made a motion for posting locations to include the Town Hall, Bear Trax, Pine Center Tire, the township website and facebook page, & to drop Garrison Family Foods; 2nd by Doug Gearhart, all in favor, motion carried.**
 - **Rick Hennes moved to recommend purchasing a new outside bulletin board not to exceed \$250, 2nd by Mabel, all in favor, motion carried.**

- Chris Hewitt moved for the official newspapers for publishing legal notices remain Mille Lacs Messenger, Morrison County Record and Brainerd Dispatch, 2nd by Bobbie Germanson, all in favor, motion carried.

17. Discussion of Wages of Town Officers, online payments & reports:

- Bobbie Germanson made a motion for the meeting pay to remain the same as in the past at \$60 Chair, \$50 others, 2nd by Mabel Kelby, all in favor, motion carried.
- Bobbie Germanson made a motion for work outside of meeting to remain at \$15/hour, 2nd by Chris Hewitt, all in favor, motion carried.
- Bobbie Germanson made a motion for the Clerk's Salary to remain at \$600, 2nd by Mabel Kelby, all in favor, motion carried.
- Bobbie Germanson made a motion for the Treasurer's salary to remain at \$200, 2nd by Mabel Kelby, all in favor, motion carried.
- Bobbie Germanson made a motion for the Election Judge pay to remain at \$15 per hour, 2nd by Ron Oclon, motion carried.
- Mabel Kelby made a motion for online payments to be made for Federal and State Taxes, and PERA payments, and the Credit Card payment, 2nd by Bobbie Germanson, all in favor, motion carried.

18. The Federal & State guidelines for 2020 Mileage Reimbursement is 57.5 cents per mile.

19. Enacting an Ordinance Regulating Winter Parking on Town Roads was discussed. Dick Kelby moved to have the Board move forward with this Ordinance, 2nd by Bobbie Germanson, all in favor, motion carried.

20. Open Forum:

- A resident commented on the excellent job of Road Maintenance Employee.
- Ron Oclon volunteered to replace the fraying POW flag.
- Bonnie Orton, Clerk, thanked the voters for voting her into office and announced that she would like to retire from office as soon as a Deputy Clerk could be sufficiently trained. She asked for the voters' support encouraging the Board of Supervisors to approve the Deputy pay needed to attract applicants and for training.

Bobbie Germanson moved the meeting be adjourned, 2nd by Chris Hewitt.
Meeting adjourned at 9:47 pm.

Bonnie Orton
Roosevelt Township Clerk

Approved _____

Dick Kelby, Moderator