

**ROOSEVELT TOWNSHIP
ANNUAL MEETING
March 13, 2018**

1. The meeting was called to Order at 8:35 pm by the Clerk.
2. Flag Pledge
3. Election Results:
Total of 27 voters
Supervisor – 3 year term
 Ann Stafford – 20 Votes
 Doug Gearhart - 6 Votes
 Blank - 1
Clerk – 2 year term
 Bonnie Orton – 24 votes
 Doug Gearhart – 1 Vote
 Blank – 2
4. A motion was made by Chris Hewitt to nominate Dick Kelby for Moderator, 2nd by Bobbie Germanson. No other nominations. All in favor, motion passed.
5. Emily Lanin moved to accept the Agenda as written, 2nd by Chris Hewitt. All in favor, motion passed.
6. Correction on the Minutes of the 2017 Annual Meeting: changing Dick Melby to Dick Kelby as moderator.
Motion by Emily Lanin to approve, 2nd by Rick Hennes. All in favor, motion passed.
7. The Clerk read the Board of Audit Report. The Board verified the total receipts for 2017 were \$331,279.49 and total disbursements were \$259,832.36. Receipts and claims were randomly reviewed and verified by the three supervisors.
8. Levy Discussion:
The Board recommended that the 2019 Levy be reduced by \$71,600.
Operating Levy - \$144,500
Bond Levy - 85,500
 \$230,000

Handouts of the budget for 2018 and 2019, past years levies, receipts, & expenses, and considerations for the 2019 Levy were reviewed and discussed.
Main points include:

 - Plow truck is paid in full. No payments.
 - Election expenses lower. No primary or general election.
 - No Gravel crushing in 2019. Will plan to crush in 2020.
 - Funds set aside for paying on Bond Debt in 2022 to save interest if there is no unexpected emergency spending.

9. Rick Hennes made a motion to set the 2019 Levy amount at \$230,000; Emily Lanin 2nd the motion. All in favor, motion passed.

10. Chris Hewitt made a motion for the 2019 Annual Township Election hours to be 3pm to 8 pm, 2nd by Doug Gearhart. All in favor, motion passed.
11. Rick Hennes made a motion for the location and time of 2019 Annual Township Meeting to be at the Town Hall, 22613 County Road 2, Brainerd, MN, following the election at 8:30 pm, 2nd by Ann Stafford. All approved, motion passed.
12. Discussion for Donations and Contracts:
 - Bobbie Germanson made a motion to contract for services with the Pine Center 1st Responders for \$1500, 2nd by Chris Hewitt, all in favor, motion carried.
 - Doug Gearhart made a motion to contract for services with the Crisis Line & Referral Service for \$1,000, 2nd by Rick Hennes, all in favor, motion carried.
 - Chris Hewitt made a motion to donate \$100 to the Crow Wing County Historical Society, 2nd by Emily Lanin, all in favor, motion carried.
 - Chris Hewitt made a motion to donate \$200 to the CWC Fair Association, 2nd by Bobbie Germanson, all in favor, motion carried.
 - Rick Hennes made a motion to donate \$100 to the Pierz Summer Youth Activities, 2nd by Marge Kotten, all in favor, motion carried.
13. Bobbie Germanson made a motion to keep as is the depository of Town Funds at Deerwood Bank of Garrison for checking and Security State Bank of Garrison for savings, 2nd by Ann Stafford, all in favor, motion carried.
14. Doug Gearhart made a motion for posting locations to remain at the Town Hall, Bear Trax, Pine Center Tire, & Garrison Family Foods; and that the publishing continue with Brainerd Dispatch, Mille Lacs Messenger, & Morrison County Record, 2nd by Chris Hewitt, all in favor, motion carried.
15. Discussion of Wages of Town Officers, online payments & reports:
 - Bobbie Germanson made a motion for the meeting pay to remain the same as in the past at \$60 Chair, \$50 others, 2nd by Rick Hennes, all in favor, motion carried.
 - Rick Hennes made a motion for work outside of meeting to remain at \$15/hour, 2nd by Bobbie Germanson, all in favor, motion carried.
 - Rick Hennes made a motion for the Clerk's Salary to remain at \$600, 2nd by Chris Hewitt, all in favor, motion carried.
 - Bobbie Germanson made a motion for the Treasurer's salary to remain at \$200, 2nd by Ann Stafford, all in favor, motion carried.
 - Bobbie Germanson made a motion for the Election Judge pay to remain at \$15 per hour, 2nd by Chris Hewitt, motion carried.
 - Emily Lanin made a motion for online payments to be made for Federal and State Taxes, and PERA payments, and the Credit Card payment, 2nd by Rick Hennes, all in favor, motion carried.

16. 2018 Mileage Reimbursement – 54.5 cents per mile – Federal & State guidelines.
17. Discussion on request to authorize maintenance on Trails End. This road has never been maintained by the Township. The road is entered through Kathio Township and not easily accessed.
Motion by Bobbie Germanson, 2nd by Marge Kotten, not to accept Trails End as a maintained Township Road; all in favor, motion carried.
18. The Summer Picnic has been canceled for this year and will be planned for 2019.
19. Discussion was held on the Garrison Fire & Rescue Contract for 2019 – 2020. The cost will be 5% higher.
20. Bobbie Germanson moved the meeting be adjourned, 2nd by Chris Hewitt.
Meeting adjourned at 9:07 pm.

Bonnie Orton
Roosevelt Township Clerk

Approved _____

Dick Kelby, Moderator