

**ROOSEVELT TOWNSHIP  
BOARD MEETING  
April 12<sup>th</sup>, 2021**

1. The meeting was called to Order at 7:00 pm by Chairman, Chris Hewitt.  
All officers present.

Chris led the Flag Pledge.

2. Motion by Chris, to approve the agenda; 2<sup>nd</sup> by Ann, all approved, motion carried.
3. Motion by Chris, to approve the March 8th, 2021, Board Minutes. Motion was 2<sup>nd</sup> by Rick, all approved, motion carried.
4. Chris moved to accept the March Treasurer's report as read; 2<sup>nd</sup> by Ann, all approved, motion carried.
5. Chris made a motion to accept the Designated Township Banks to remain the same, Deerwood Bank – Checking and Security Bank – Savings, 2<sup>nd</sup> by Ann, all approved, motion carried.
6. Chris moved to approve claims as listed; 2<sup>nd</sup> by Rick, all in favor, motion carried.
7. Road & Equipment Report:
  - Equipment: No issues
  - Roads: Washouts by Jims and Petersons – got rained out. We don't want any plastic culverts – we need steel culverts (Westward Ho east got plastic). 2008 Road Standard Policy states that ditches and culverts must be corrugated metal pipes. Platte Lake road, Anderson couldn't find any specifications on the road weight he thought it was a 7 ton road. In the 2013 Road Improvement Project Manual book 5" of aggregate base with 2" of tar. The idea would be to put in some spring restrictions so they are not in there when the ground is soft – and post a sign at the end of the road for 7 ton road to make it noted. Williams Road – People are ruining the road they claim because people are driving too fast putting in deep ruts, Rick talked to them and they haven't fixed the road yet.
  - Spring Road Inspection – No main problems or projects we should be looking at. Ed can do the report between now and the next meeting.
  - Employee Review due May 1<sup>st</sup> – A closed meeting will be held April 19<sup>th</sup> @ 7pm at the Town Hall.

8. Board Structure: Chairman, Vice Chair, Road Supervisor

9. Review Resolutions Authorizing Contract with Current Interested Officers-

#2017-04-10C-Chris Hewitt; #2017-04-10D-Ann Stafford; #2017-04-10E-Rick Hennes;  
 #2020-07-13 -Bonnie Orton; #2020-05-11 -Breanna Cielinski

Work for the Township outside of the regular Board Meeting at \$15 per hour-directly providing the service as an employee of the Township.

10. Review Spending Limits – Resolution #2017-05-08

Board Chair-----	\$ 500.00
Road Supervisor-----	\$ 3,000.00
Other Supervisor-----	\$ 100.00
Clerk-----	\$ 200.00
Treasurer-----	\$ 100.00
Maintenance Employee-----	\$ 1,000.00

11. Compensation for Town Officers – Review Resolution #2017-04-10A

12. Reimbursed Expenses for Town Officers – Review Resolution #2017-04-10B

2021 Mileage Rate - \$.56 per mile

13. Motion for Election Judge Pay

14. Designate Town Attorney – Current: Couri & Ruppe, PLLP

15. Designated Fund amounts for 2022 Levy of \$230,000 voted at Annual Meeting:

2022 Levy:

GENERAL FUND	\$ 50,000
ROAD & BRIDGE FUND	\$ 67,000
RECYCLING FUND	\$ -
FIRE PROTECTION FUND	\$ 20,000
NEW EQUIPMENT/GRAVEL FUND	\$ 1,000
GO BOND SERIES 2013-A FUND	\$ 50,000
TAX ABATEMENT FUND	\$ 42,000
	\$230,000

Chris makes a motion to put \$50,000 in the General Fund 2<sup>nd</sup> by Rick, all approved, motion carried.

Chris makes a motion to put \$67,000 in the Road & Bridge Fund , 2<sup>nd</sup> by Ann, all approved, motion carried.

Chris makes a motion to put \$0 in the Recycling Fund 2<sup>nd</sup> by Ann, all approved, motion carried.

Chris makes a motion to put \$20,000 in the Fire Protection Fund 2<sup>nd</sup> by Rick, all approved, motion carried.

Chris makes a motion to put \$1,000 in the New Equipment/Gravel Fund 2<sup>nd</sup> by Rick, all approved, motion carried.

Chris makes a motion to put \$50,000 in the Go Bond Series 2013-A Fund 2<sup>nd</sup> by Ann, all approved, motion carried.

Chris makes a motion to put \$42,000 in the Tax Abatement Fund 2<sup>nd</sup> by Rick, all approved, motion carried.

16. Set date & time for regular Board Meetings – Adopt Schedule  
2<sup>nd</sup> Monday of each month at 7 pm
17. Designate official newspapers and posting places:  
Mille Lacs Messenger, Morrison County Record, Brainerd Dispatch  
Town Hall, Pine Center Tire, & Bear Trax.

Chris makes a motion that points 8-14, 16 & 17 listed above remain the same, no changes, 2<sup>nd</sup> by Ann, all approved, motion carried.

18. Donations, Contracts for Health Services

Chris makes a motion to accept and donate the amounts listed to the following places: Pine Center 1<sup>st</sup> Responders-\$3000, Crisis Line & Referral-\$1,000, CWC Historical Society- \$100, Pierz Summer Youth Activities-\$100 CWC Fair-\$100, \$1500 to the Mille Lacs Health System. Ann seconds the motion.

19. Update Cleaning Contract – Ask if we can reimburse them for the cleaning products so it takes the liability off us.

At 8:08 pm, Chris moved to adjourn, 2<sup>nd</sup> by Ann, all in favor, motion passed.

Meeting adjourned.

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Breanna Cielinski  
Roosevelt Township Clerk

Approved \_\_\_\_\_  
Chris Hewitt, Chairman